GUNALDA STATE SCHOOL
ICT NETWORK USAGE, ACCESS AND INTERNET USE STATEMENT

1.1 Purpose Statement:

- ICT, including access and use of the internet, are essential tools for schools in the provision of innovative educational programs.
- Schools are constantly exploring new and innovative ways to incorporate safe and secure ICT usage into the educational program.
- Students are provided access to ICT facilities to enhance learning and assist them in performing a variety of tasks.

1.2 Responsibilities:
- Students must adhere to policy for the safe and effective use of ICTs within schools.
- Students need to employ appropriate behaviour when using the school's ICT network.
- Parents/guardians are responsible for conveying and ensuring students understand the schools ICT access and usage requirements, including the acceptable and unacceptable behaviour requirements.
- Inappropriate use may result in restriction of access to the ICT facilities and/or disciplinary action.

1.3 School Monitoring:
- The school and the Department will monitor the access and usage of the ICT network.
    - For example, e-mail monitoring will occur to identify inappropriate use, protect system security, maintain system performance, determine compliance with State and departmental policy and determine compliance with State and federal legislation and regulation.
- Schools reserve the right to restrict student access to network services if access and usage requirements are not met or breached.
- However, restricted access should not disrupt the provision of the educational program within the school. For example, a student with restricted school network access may be allocated a stand-alone workstation to continue educational program activities.

1.4 Student Private Device Access:
The departmental position remains that schools should ensure students do not connect solely privately owned devices to the Department's corporate ICT network, due to the level at which such mass access would compromise the integrity of the corporate network.

1.5 USB Flash Drives
It is acceptable for students to use USB devices to fulfil their educational program requirements (eg bring assessment items to school). However students need to ensure appropriate security practices as demonstrated when using a USB. The device needs to be scanned using anti-virus software both at home and at school.

Student:

I understand that the school's ICT network provides me with access to a range of essential learning tools, including the internet. I understand that the internet can connect me to useful information stored on computers from around the world.

While I have access to the school's ICT network: I will only use it for educational purposes; I will not undertake or look for anything illegal, dangerous or offensive; and I will not reveal my password to allow anyone else to use my school account.

Specifically in relation to e-mail and internet usage, I will: clear any offensive pictures or information from my screen; and immediately quietly inform my teacher. In the same instance I will not: reveal home addresses or phone numbers – mine or that of any other person; or use the school's ICT network (including the internet) to annoy or offend anyone else.

I understand that if the school decides I have broken the rules for using its ICT network, appropriate action will be taken, which may include loss of access to the network (including internet) for some time.

_____(Student's name)

_____(Student's signature) _____(Date)

Parent/Guardian

I understand the school provides my child with access to the school's network (including the internet) for valuable learning experiences. In regards to internet access, I understand that this will give my child access to information on computers from around the world; that the school cannot control what is on those computers; and that a small part of that information can be illegal, dangerous or offensive.

I accept that, while teachers will always exercise their duty of care, protection against exposure to harmful information should depend upon responsible use by students/my child. Additionally, I will ensure that my child understands and adheres to the school's appropriate behaviour requirements and will not engage in inappropriate use of the school's ICT network.

I believe _____(student's name) understands this responsibility, and I hereby give my permission for him/her to access and use the school's ICT network (including the internet) under the school rules.

I understand that students breaking these rules will be subject to appropriate action by the school. This may include loss of access and usage of the school's ICT network (including internet) for some time.

_____(Parent/Guardian's name)

_____(Parent/Guardian's signature) _____(Date)